



# Memo

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**Date:** August, 2007 (September Equipping insert)  
**To:** Pastors, Office Administrators, Lay Leaders  
**From:** Dan Dyck, Director of Communications  
**Subject:** **REMINDER - UPDATE YOUR INFO - Mennonite Church Canada Online Directory**

**Memo:**

In the July/August Equipping, you received the request, below. This is a second and final reminder to update your online congregational profile before the cut-off date of Sept. 28, 2007. The original memo appears below. Thank you for your consideration.

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This coming fall, we will be printing an updated version of the Mennonite Church Canada phone directory. This directory contains the name and contact information of all MC Canada, member congregations, as well as the names of pastors, and other leaders congregations may wish to identify.

Pastors from across Canada, area churches and area church ministers, as well as other related Mennonite Church organizations find this directory a helpful, comprehensive source of information for networking and community building.

It is an important item for MC Canada to produce, and a community responsibility to ensure information is kept current.

The best way to check and see if your profile and contact information is current is to check your congregational information online at:  
<http://www.mennonitechurch.ca/directory/Login>.

If you have lost, misplaced, or forgotten your ID and password, you can request it again here: <http://www.mennonitechurch.ca/directory/PasswordReminder>

**Important: The online directory is our primary source of information for the printed (hard copy) version of the MC Canada phone directory. Incorrect information in the online directory will be duplicated in the printed version.**

Please update your online profile by the cut-off date of **Sept. 28, 2007**. This will allow us to generate and distribute the printed version in a timely fashion.

Each congregation will receive one free copy of the printed version. Additional copies will be available for purchase.

Thank you for your attention and cooperation with this project.